ROURKELA STEEL PLANT
CSR DEPARTMENT

CIRCULAR

Ref. No.: CSR/2026-27/118 **Dated: 28th Oct, 2026**

FINANCIAL ASSISTANCE TO STUDENTS FOR PURSUING PROFESSIONAL STUDIES (AY 2026-27 JOINING)

Applications in the prescribed format are invited for grant of Financial Assistance in terms of the scheme for extending financial assistance to underprivileged students of Sundaragada District, Odisha. This is a CSR endeavor of Rourkela Steel Plant to promote professional education among the weaker sections of the society.

ELIGIBILITY: The eligibility criteria under the scheme will be as follows.

1. The student should be resident of of Sundaragada district, Odisha.

2. **The student should have obtained admission in the professional course, in the Academic Year 2026-27** in a recognized institution under the following professional courses,

   i. **Graduation course in Engineering, Medical or Agriculture (including integrated/dual degree M.Tech. Course) OR**
   ii. **Post Graduation course of at least two years duration in Engineering/ Medical/ Agriculture/ Business Administration.**

3. The student, whose parents (taken together) are having annual income from all sources **not exceeding Rs. 2, 50,000.00 (Rupees Two Lakhs Fifty Thousand Only),** shall be eligible for the financial assistance.

4. For Graduation Courses (including integrated/dual degree M.Tech. Course), preference shall be given as follows:
   - 1st Priority: SC/ST Students pursuing professional course of at least 4-years duration.
   - 2nd Priority: SC/ST Students professional pursuing course of less than 4-years duration (e.g. through lateral entry after Diploma in Engineering).
   - 3rd Priority: Other than SC/ST Students pursuing professional course of at least 4-years duration.
   - 4th Priority: Other than SC/ST Students pursuing professional course of less than 4-years duration (e.g. through lateral entry after Diploma in Engineering).

5. For Post-Graduation Courses, first preference shall be given to SC/ST candidates. In case of non-availability of such candidates, other than SC/ST candidates shall be considered.

FINANCIAL ASSISTANCE:

1. The amount of financial assistance under the scheme will be Rs.30, 000/-(Rupees Thirty Thousand Only) per Academic Year as per course duration.
2. The financial assistance amount will be released in equal yearly installments@Rs.30,000/-(Rupees Thirty Thousand Only) in one installment, through **e-payment mode** in favour of the student concerned.
3. The first installment of the financial assistance will be released after selection of the candidates. The subsequent installment(s) will be released on submission of documentary evidence of continuation in the course by the beneficiaries after passing the previous year's examination.

METHODOLOGY:

1. Applicants are required to furnish self attested copies of the following documents along with application in the prescribed format.
   i. Documentary proof of belonging to SC/ST (Certificate issued by Competent Authority).
   ii. Proof of being resident of Sundaragada district, Odisha (Certificate issued by Competent Authority).
   iii. Mark sheets of the examinations passed.
   iv. Bona-fide studentship certificate/continuation certificate from the institution where admission obtained.
   v. Employment details of the parents along with income certificate issued by Competent Authority.

2. Best 20 students (10 Girls & 10 Boys) for Graduation Courses (including 5-years integrated/ dual degree M.Tech.) and Best 10 Students (5 Girls & 5 Boys) for Post-Graduation Courses shall be selected from the merit list of the eligible applicants, prepared separately for Girls & Boys.
   However, in case there is a shortfall in number of selected candidates in either of the categories i.e Boys or Girls for which merit lists are prepared separately, then the applicants from the merit list of the other category may be additionally selected for the scholarship keeping the total number of scholarships as 20 in case of Graduation courses and 10 in case of Post-Graduation courses.
   For example, for Graduation courses; in case the number of Girls who fulfill the eligibility criteria for the scholarship is less than 10 and the number of Boys who fulfill the eligibility criteria is more than 10, then, the shortfall in the Girls selection list shall be made up by selecting additional number of boys as per merit, from the list prepared for Boys for grant of the scholarship, keeping the total number of scholarships as 20.

3. For the Graduation Courses (including 5-years integrated/dual degree M.Tech. course), inter-se merit list of the applicants will be prepared on the basis of marks/percentage of marks (excluding extra optional) obtained in the Class-12 (Plus Two)/equivalent examination (Diploma in Engineering in case of lateral entry). In case of tie, the marks secured in the Class-10 or equivalent examination shall be reckoned.

4. For the Post-Graduation Courses, inter-se merit list of the applicants will be prepared on the basis of aggregate marks/percentage of marks secured in the qualifying graduation course concerned. In case of tie, the marks secured in the Class-12 or equivalent examination shall be reckoned.

5. Decision of the Management of SAIL, Rourkela Steel Plant, in the matters of selection and/or continuation of the financial assistance shall be final and binding on all concerned.

The duly completed application in the prescribed format along with required documents in a sealed envelope to be submitted in the office of the **General Manager, CSR Department, IPD Building, Sector-20, Raurkela - 769005** latest by **31/12/2026,4 PM** either in person or by post so as to reach by the above date. Please note that no application will be accepted thereafter. Incomplete applications and applications without supporting relevant documents will be liable to be rejected. The Management of SAIL, Rourkela Steel Plant reserves the right to modify/withdraw the Circular either in full or part.

(Bivabasu Malik)
General Manager (CSR)
SAIL, RSP, Raurkela

Distribution:
1. ED(HR)
2. CGM (TS & CSR)
3. Notice Board

RSP: CSR

APPLICATION FORMAT FOR FINANCIAL ASSISTANCE FOR PROFESSIONAL STUDIES (AY 2026-27 JOINING)
[CIRCULAR NO. CSR/2026-27/118 Dtd.28/10/2026]
(TO BE FILLED IN BLOCK CAPITAL LETTERS)

Enclose two self-attested passport size colour photographs of the candidate. One photograph to be pasted in this space.

To,
The General Manager,
Corporate Social Responsibility Department
SAIL, Rourkela Steel Plant,
IPD Building, Sector-20, Raurkela - 769005, Odisha

Dear Sir/Madam,

With reference to the circular vide Ref. No.: CSR/2026-27/118 Dated: 28/10/2026, for grant of Financial Assistance to the underprivileged students of Sundaragada District, Odisha, pursuing professional studies, I hereby submit my application along with details as follows :

PARTICULARS OF THE CANDIDATE

NAME IN FULL:	SEX (MALE / FEMALE):
DATE OF BIRTH: In figures - In Words -	CATEGORY (SC / ST / others): *(Attach attested copy of caste certificate)*

PERMANENT ADDRESS:	ADDRESS FOR CORRESPONDENCE:	BANK ACCOUNT DETAILS
PIN CODE: **BLOCK:** *(Attach attested copy of residential certificate)*	**PIN CODE –** **PHONE/MOBILE NO:** **EMAIL ID:**	A/c No.: Name of the Bank: Branch Address:

WHETHER FATHER/MOTHER IS/ARE WORKING IN ANY PSU/GOVERNMENT/ ANY REPUTED ORGANISATION (YES/NO):

EDUCATIONAL PARTICULARS OF THE CANDIDATE

Examination	Year of Passing	Percentage Marks Obtained	Board/Council/University

(Attach attested copies of mark-sheets)

PROFESSIONAL COURSE PRESENTLY PURSUING
NAME OF THE COURSE:
INSTITUTE/UNIVERSITY:
DURATION OF COURSE:
DATE OF JOINING COURSE:
(Attach bona-fide/continuation certificate)

PARTICULARS OF THE PARENTS

FATHER	MOTHER
NAME IN FULL:	NAME IN FULL:
OCCUPATION:	OCCUPATION:
NAME & ADDRESS OF EMPLOYER, IF ANY:	NAME & ADDRESS OF EMPLOYER, IF ANY:

ANNUAL INCOME FROM ALL SOURCES: FATHER – Rs. MOTHER – Rs.
(Attach attested copies of income certificates of parents)

DECLARATIONS BY CANDIDATE & PARENTS

I hereby undertake that the information furnished above is true to the best of my knowledge and belief. In the event of any of the information found to be incorrect at any stage, my eligibility for the financial assistance shall stand cancelled and action as deemed fit may be taken.
Date:
Place: SIGNATURE OF THE CANDIDATE

I/We hereby undertake that the information furnished above is true to the best of my/our knowledge and belief. In the event of any of the information found to be incorrect at any stage, the eligibility of my/our son/daughter for the financial assistance shall stand cancelled and action as deemed fit may be taken.

Date:
Place: SIGNATURE/LTI OF THE PARENTS - (FATHER) (MOTHER)